



ایوان صنعت و تجارت منڈی بہاؤالدین
CHAMBER OF COMMERCE & INDUSTRY
MANDI BHAUDDIN

REF: MBCCI/08-07-2024-GEN*455



MANDI BHAUDDIN CHAMBER OF COMMERCE & INDUSTRY

APPROVED
ELECTION SCHEDULE FOR THE YEAR 2024-26

With the prior approval of Executive Committee, the following Election Schedule for the year 2024-26 is issued in accordance with the Trade Organization Act & Rules, 2013.

S. No	ACTIVITY	DEADLINE
01	The Secretary General will display the election schedule on the notice board, website and also submit to the Regulator within two days of the approval of the election schedule.	10-07-2024 (Wednesday)
02	Within Three days of the announcement of the Election Schedule; members firm desiring to change their representative shall intimate changes regarding name of representative to the Secretary General along with necessary proof of eligibility.	13-07-2024 (Saturday)
MUHARRAM-UL-HARAM ASHURA HOLIDAYS (16-17th July, 2024)		
03	The Secretary General shall display within seven days of the announcement of election schedule, the provisional list of all members eligible to vote along with their NTN, STRN if applicable, the name and CNIC number of their representatives at the Notice board/Website.	19-07-2024 (Friday)
04	The members who have any objection to the entries/changes in the list of voters shall send their objections in writing to the Secretary General within seven days of the issuance of said list.	26-07-2024 (Friday)
05	The Secretary General will intimate action on the objections or changes sent by the members within five days from the last day under preceding clause.	01-08-2024 (Thursday)
06	Any member aggrieved by the decision of the Secretary General may make a representation within three days to the Election Commission.	05-08-2024 (Monday)
07	The Election Commission shall decide the case within three days.	08-08-2024 (Thursday)

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08	Any member aggrieved by the decision of the Election Commission or in case Election Commission fails to decide the representation within the stipulated period, may make an appeal to the Regulator who shall decide the case within 10 days.	12-08-2024 (Monday)
14th AUGUST INDEPENDENCE DAY (HOLIDAY)		
09	The Regulator shall decide the appeal and his decision in this regard shall be final.	24-08-2024 (Saturday)
10	Within two days of the decision of the Regulator, the Final Voters List shall be displayed at Notice Board and Website of the Chamber.	27-08-2024 (Tuesday)
11	Within four days of the final voter list, any member who is eligible to contest the election for the vacant posts shall send his nomination papers on the prescribed form duly proposed and seconded by a duly registered voter and signed by the candidate to the Secretary General. In the same manner women entrepreneurs desiring to contest the election for the women reserved seats in the Executive Committee will submit nomination papers.	31-08-2024 (Saturday)
12	Within 24 hours of the receipt of nomination paper, a copy of the final list of voters shall be provided to each contesting candidate.	02-09-2024 (Monday)
13	The nomination papers shall be scrutinized by the Election Commission and the list of candidates shall be displayed within 24 hours of the last date of receipt of nomination papers including that of women seats.	02-09-2024 (Monday)
14	The objections, if any, to the nomination of candidates can be filed to the Election Commission within 24 hours of the issuance of list of candidates including those of women seats provided that the candidates for a particular seat will file objections for the candidate of the same seat and for the same class.	03-09-2024 (Tuesday)
NOTICE FOR AGM ATLEAST 21 DAYS IN ADVANCE		
15	Issuance of Notice by the Secretary General for the Annual General Meeting shall be sent to all members at least 21 clear days earlier than the date fixed for the AGM.	03-09-2024 (Tuesday)
16	The Election Commission shall decide on the objections to the nomination of candidates within two days.	05-09-2024 (Thursday)
17	Within two days of the decision of election commission or in case the commission fails to decide within the stipulated time, any candidate aggrieved by the decision of the Commission, may file an appeal to the Regulator DGTO who shall decide within seven days.	07-09-2024 (Saturday)
18	The Regulator shall decide the appeal and his decision shall be final.	17-09-2024 (Tuesday)
19	The Secretary General will receive the withdrawal forms from the nominees who want to withdraw from the election upto 2:00 P.M.	19-09-2024 (Thursday)
20	The final list of candidates shall be issued within 2 days of Decision of Regulator.	19-09-2024 (Thursday)

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21	The polling for the election of candidates of the Executive Committee (Corporate, Associate & Town Association) shall be held within five days of display of final list of candidates. The Returning Officer shall declare provisional results on the same day.	25-09-2024 (Wednesday)
22	The members of the Executive Committee will elect one women nominee on the women reserved seat.	26-09-2024 (Thursday)
23	Within two days of the polling, any person elected as member of the Executive Committee shall send his nomination for election as an office bearer duly proposed and seconded by an elected executive committee member and signed by the candidate to the Election Commission.	26-09-2024 (Thursday)
24	The nomination paper shall be scrutinized by the Election Commission and list of candidates shall be displayed within 24 hours of the last date of receipt of nomination papers.	27-09-2024 (Friday)
25	The polling for election of office bearers shall be held within two days of display of final list of candidates.	28-09-2024 (Saturday)
26	The final result of election of members of the Executive Committee and Office Bearers shall be officially announced at the Annual General Meeting called for this purpose within 15 days of the date of polling under the preceding clause but not later than 30 th of September. The final election results announced in the Annual General Meeting shall be displayed at the Notice board/Website and submitted to the Director General, Trade Organizations.	30-09-2024 (Monday)

NOTES:

1. **FOR THE PURPOSE OF THIS SCHEDULE** "Day" means working hours of the chamber on that day unless otherwise stated.
2. If any day on which an activity scheduled to be performed under the election schedule falls on a holiday, such act shall be performed on the day next following the holidays.
3. If for any reason any candidate does not receive any of the communication of the Secretary General in connection with his election, the election proceedings shall not be invalidated on that score.
4. Any activity in connection with the Election Schedule will be performed within official working hours.
5. Polling Hours will be working hours of the MBCCI at that day.

MUHAMMAD ARIF
Secretary General



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The Worthy Regulator,
Directorate General of Trade Organizations,
State Life Building No. 7, 2nd Floor,
Jinnah Avenue Blue Area,
Islamabad.

**Subject: APPROVAL OF ELECTION SCHEDULE AND APPOINTMENT OF ELECTION
COMMISSION OF MANDI BAHAUDDIN CHAMBER OF COMMERCE & INDUSTRY FOR THE
YEAR 2024-26.**

Dear Sir,

In pursuance to Rule 14 & 16 of Trade Organizations Rules, 2013, the following Agenda Items were placed before Members of Executive Committee of MANDI BAHAUDDIN Chamber of Commerce & Industry (MBCCI) in the meeting convened on 08th July, 2024 (Monday) at MBCCI Secretariat.

The members of Executive Committee participated in the meeting fulfilling the quorum and thus approved Election Schedule and made appointment of the Election Commission. The following Agenda Items duly approved in the subject meeting.

1. Appointment of Election Commission by the Executive Committee of MANDI BAHAUDDIN Chamber of Commerce & Industry to conduct MBCCI Elections 2024-26.
2. Approval of Election Schedule to conduct elections on vacant seats for the year 2024-26. Any other item relating to Election Schedule and Appointment of Election Commission.

Further steps/measures are being taken in accordance with the provisions and requirements of Election Schedule and Election Commission.

It is further intimated that as per requirement of Rule 14 (2) of Trade Organization Rules 2013, the Election Schedule duly approved by the Executive Committee, Displayed at Notice Board of the MBCCI, published on official website & social media pages and submitted to the esteemed office of Regulator.

Yours faithfully,



MUHAMMAD ARIF
Secretary General

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